



UWP ... What College Should Be!

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April 15, 2009

Ms. Sabina Burton  
2056 Bachelor Creek Road  
Union, MO 63084

Dear Ms. Burton:

Tom Caywood, Chair, Department of Criminal Justice, and Mittie Nimocks, Dean, College of Liberal Arts and Education, have recommended that you be offered a Probationary Faculty position at The University of Wisconsin-Platteville. I am pleased to offer you a Probationary Faculty appointment as an Assistant Professor in the Department of Criminal Justice.

The mission of the University of Wisconsin System particularly emphasizes excellence in undergraduate education. At UW-Platteville, we pursue our System and institutional objectives by encouraging personal, educational, and professional interaction and development among all members of the University community.

Terms and conditions of your UWP employment are set forth in the enclosed appointment form. Other terms and conditions of, information about, and requirements for state and UWP employment are explained in the UW-Platteville Handbook. Please sign the appointment form and return it to Kathleen Kelley in the Human Resource Office before April 29, 2009.

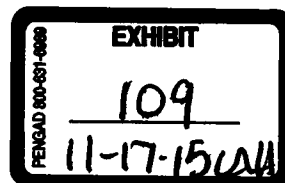
I hope that your affiliation with UW-Platteville will be satisfying and productive. Please contact the Human Resource Office at (608) 342-1176 if you have questions or need assistance.

Sincerely,

David J. Markee  
Chancellor

DJM/jm

Enclosure



Office of the Chancellor Brigham Hall 608.342.1234

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UW-P 004035

**UNIVERSITY OF WISCONSIN - PLATTEVILLE**  
**PROBATIONARY FACULTY APPOINTMENT**

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**10 COPY**

Sabina Burton is hereby appointed as an Assistant Professor in the Department of Criminal Justice this fifteenth day of April 2009. Your immediate supervisor(s) will be Tom Caywood, Chair, Department of Criminal Justice.

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**I. APPOINTMENT BASIS:**

SALARY: \$48,000.00  
APPOINTMENT DATES: 08/24/09 - 05/23/10  
PERCENTAGE OF APPOINTMENT: 100%  
TYPE OF APPOINTMENT: Probationary Faculty  
HAYES-HILL TITLE: Assistant Professor  
HAYES-HILL CODE: C40 NN U FA F BP  
ORG. #: 102-2-221030

**II. EMPLOYEE INFORMATION:**

DATE OF BIRTH: 6/29/1965 SOCIAL SECURITY NUMBER: [REDACTED]

EDUCATION:

Degree	Date	Institution
Ph.D.	1996	University of California, Irvine
M.S.	1991	University of Munich, Germany
B.S.	1991	University of Munich, Germany

**III. ASSIGNED DUTIES:**

Your principal assignment will be teaching on campus and online courses, and may include specific activities as directed by your department, department chair and college dean. Other expectations include, but are not limited to, advising students, developing undergraduate research, seeking extramural funding, participation in outreach, distance education, collaborative teaching, innovative teaching methods, and teaching during non traditional times.

**IV. REGULATIONS GOVERNING PROBATIONARY FACULTY POSITIONS:**

This Probationary Faculty appointment is for the 2009-2010 academic year only, August 24, 2009 through May 23, 2010. Subsequent renewals must be considered annually. A probationary faculty appointment may result in the achievement of tenure by action of the Board of Regents of the University of Wisconsin System as described in the UW System Faculty Personnel Rules and counterpart policies and procedures of UWP. Copies of those documents are enclosed and further specify terms and conditions which are incorporated by reference into the offer of appointment. A probationary faculty may not exceed 7 years in a full-time position. Thus, if you remain continuously employed in your full-time position at UW-Platteville, the University must consider you for tenure by not later than the 2014-2015 academic year.

**V. RESPONSIBILITIES OF EMPLOYEE:**

Failure to complete the requirements stated below and to assume the duties assigned to this position on the effective date of the appointment will render this contract null and void.

1. This offer is contingent upon verification of identity and work authorization as required by the Immigration Reform and Control Act of 1986. This verification must be completed at the time of hire, which is the beginning of employment. The law prohibits the University from employing an individual who has not provided the appropriate documentation (or receipt for ordering the appropriate documentation). Enclosed is a list of documents which you may present at the Human Resource Office, 2300 Ullsvik Hall, to establish identity and work authorization.
2. Contact the Payroll Office, Ullsvik 2300 (342-1178), to make an appointment to do paperwork required to put you on the payroll. The Payroll Office can provide information about fringe benefits.
3. This appointment is conditional pending the results of a criminal background check. The appointment will be withdrawn or terminated if the results are unacceptable.
4. Request that University of California, Irvine send an official copy of your transcript to the Human Resource Office prior to the start of your contract.

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I have received the offer of appointment as described. I have read the contract and enclosed letter. I understand and accept the terms and conditions of employment as stated without modifications or alterations.

Sally L. Buf  
Employee Signature

4-23-09  
Date

David J. Markee  
David J. Markee, Chancellor

4/29/09  
Date

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In order to formalize this appointment, please sign and return this document to the Human Resource Office before April 29, 2009. If this signed document is not received in the Human Resource Office by this date, it will be assumed that you do not wish to accept this offer. A copy of this document will be mailed to you after the signatures are completed.